

Appendix C5

2015/16 Fees & Charges – Corporate Resources (inc Registration) New Charges with effect from 1st January 2015

Note: Fees & Charges highlighted are statutory charges and the rate is set nationally. The date of price changes will be updated as advised by the governing bodies.

	2014	2015
Directorate: Improvement & Corporate Services	£	£
	rounded to nearest 0.10p (£5.00 for Registration) where applicable	rounded to nearest 0.10p (£5.00 for Registration) where applicable
Freedom of Information		
Requests that require 18 hours or less to compile	No charge	No charge
Requests that require more than 18 hours to compile	450.00	450.00
Additional cost per hour	25.00	25.00
Disbursement Costs		
Postage under £20	No charge	No charge
Postage £20 or over	Actual cost	Actual cost
E-mail Transmission	No charge	No charge
CD / DVD per disk	5.50	5.50
Registration (Fees jointly agreed with Beds Borough under a Service Level Agreement)		
Marriages - Approved Premises		
Outside Venue Monday - Friday	415.00	425.00
Outside Venue Saturday	490.00	500.00
Outside Venue Sunday	550.00	560.00
Marriages and Civil Partnerships - Approved Premises (Local Authority Venue)		
Ceremony Rooms with maximum capacity of 70-100: Monday -Thursday	135.00	140.00
Ceremony Rooms with maximum capacity of 70-100: Friday	150.00	155.00
Ceremony Rooms with maximum capacity of 70-100: Saturday	200.00	205.00
Ceremony Rooms with maximum capacity of 40-69: Monday -Thursday	125.00	130.00
Ceremony Rooms with maximum capacity of 40-69: Friday	140.00	145.00
Ceremony Rooms with maximum capacity of 40-69: Saturday	175.00	180.00
Ceremony Rooms with maximum capacity of 7-39: Monday -Thursday	120.00	120.00
Ceremony Rooms with maximum capacity of 7-39: Friday	120.00	120.00
Civil Partnership Registrations - Approved Premises		
Outside Venue Monday - Friday	355.00	360.00
Outside Venue Saturday	415.00	425.00
Outside Venue Sunday	480.00	490.00
Celebratory Services - Approved Premises - Outside Venue		
weekdays	205.00	210.00
Saturdays	270.00	275.00
Sundays	325.00	330.00
Celebratory Services - Approved Premises - Local authority Venue		
weekdays	225.00	230.00
Saturdays	280.00	285.00

	2014	2015
Directorate: Improvement & Corporate Services	£	£
Nationality Checking Service		
Adults who submit a single application pays one fee	60.00	60.00
Husband and wife living together who apply at the same time pay one fee	105.00	105.00
Childrens applications	30.00	30.00
Settlement Checking Service	90.00	90.00
Citizenship Ceremonies - Individual Ceremony (VAT n/a)	115.00	115.00
Approved Premises Licence Fee (Three year) First application (minimum fee for 2 rooms only - £100 to be added for each additional room to be licenced)	1380.00	1410.00
Approved Premises Licence Fee (Three year) Renewal (minimum fee for 2 rooms only - £100 to be added for each additional room to be licenced)	1015.00	1035.00
Civil Funerals	210.00	215.00
Express Certificates (includes statutory fee)	21.00	21.00
Postage for certificates	1.00	1.00
Fees set by General Register Office (per item)		
Notice of Marriage	35.00	35.00
Notice of Civil Partnership	35.00	35.00
Register Office Marriage (statutory fee changes September each year)	45.00	46.00
Register Office Civil Partnership Registration (statutory fee changes September each year)	45.00	46.00
Standard certificate of birth, death or marriage - form closed register	10.00	10.00
Short birth cert from closed register	10.00	10.00
Short birth cert issued at time of registration	Free	Free
Any other short birth cert issued at time of registration	4.00	4.00
Any other short birth cert issued after the time of registration	7.00	7.00
Standard certificate of birth, death or marriage - at the time of registration	4.00	4.00
Standard certificate of birth, death or marriage - after the time of registration	7.00	7.00
Civil Partnerships - certified copy or extract issued at the time of registration	4.00	4.00
Civil Partnerships - certified copy or extract issued after the time of registration	10.00	10.00
General Search of the Indexes	18.00	18.00

	2014	2015
Directorate: Improvement & Corporate Services	£	£
Coroners		
Supply of transcript of inquest on CD	5.00	5.00
Additional copies of CD	5.00	5.00
Charge for paper copies per document of 10 pages or less	5.00	5.00
Charge for paper copies for each additional page	0.50	0.50
Fee for transcription of an inquest hearing of 360 words or less	6.20	6.20
Fee for transcription of an inquest hearing of between 361 and up to and including 1439 words	13.10	13.10
Fee for transcription of an inquest hearing of 1440 words or more, for the first 1440 words	13.10	13.10
Fee for transcription of an inquest hearing of 1440 words or more, after the first 1440 words, per each additional 72 words or part thereof	0.70	0.70
Elections		
For each register per 1000 names or part thereof - data format	£20.00 plus £1.50 per 1,000 (or part thereof)	£20.00 plus £1.50 per 1,000 (or part thereof)
For each register per 1000 names or part thereof - printed format	£10.00 plus £5.00 per 1,000 (or part thereof)	£10.00 plus £5.00 per 1,000 (or part thereof)
Local Land Charges		
Full Residential Search (LLC1 and Con29)	133.00	133.00
Full Commercial Search (LLC1 and Con29)	201.00	201.00
LLC1 Certificate of Search	20.00	20.00
Con 29 Local Enquiries (Residential)	113.00	113.00
Con 29 Local Enquiries (Commercial)	181.00	181.00
Part II optional	15.00	15.00
Solicitors own question	25.00	25.00
Additional parcel of land	13.50	13.50
Personal Search	Free	Free
Copy documents	2.24	2.24
Human Resources		
Disclosure and Barring Service (DBS) Checks		
Cost Per DBS check		
Standard	26.00	26.00
Enhanced	44.00	44.00
Administrative Charge	21.00	21.50
Local Taxation		
Cost of Collection		
Administration charge on Court Costs		
Council Tax	83.00	83.00
NDR	83.00	83.00
Communications		
Advertising in News Central		
Full page	News Central advertising is now provided on behalf of the council by Immediate Solutions. To find out about advertising rates and availability call 01422 354300	News Central advertising is now provided on behalf of the council by Immediate Solutions. To find out about advertising rates and availability call 01422 354300
Half page		
Quarter page		
Eighth of page		